

# Data Collection Sheet for Registration (New and/or Existing sites)

For Delegated Counties

**Instructions:** Complete this form in order for your county feedlot officer to register your feedlot for you. Your county feedlot officer will enter data from this form into the online registration service to complete the registration process.

**Important** – This is only a data collection sheet and completing it does not fulfill your requirement to register your feedlot. This form will **NOT** be processed if sent to the MPCA. The information entered into the online system will be considered as the official registration information for your feedlot. If you would rather complete the registration process yourself, the online registration service can be found at: <https://webapp.pca.state.mn.us/services/login>.

If you prefer to mail in this form, please submit it to the Morrison County Feedlot Officer at: Morrison County Land Services  
213 First Ave SE  
Little Falls, MN 56345

**Facility name and address**  The information below reflects a change to the name of an existing registered facility.

Facility name: \_\_\_\_\_ Registration number: \_\_\_\_\_  
Facility Address: \_\_\_\_\_ Parcel ID number: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Ownership information**  The information below reflects a change of ownership of an existing registered facility.

**Contact Person**  Same as feedlot name and address  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_

**Feedlot Owner**  Same as feedlot contact  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Phone: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_

## Facility locational information

County: _____		City/Township: _____		
Township (26-71 or 101-168)	Range (1-51)	Section (1-36)	1/4 Section (NW, NE, SW, SE)	1/4 of 1/4 Section (NW, NE, SW, SE)

Any surface waters or tile intakes within 1,000 feet of the facility? (If Yes, indicate types below)  Yes  No

Lake/Pond larger than 25 acres  Wetland  Drainage ditch  River/Stream/Creek  Tile intake

Is any part of the facility within 300 feet of a river/stream?  Yes  No

Any part of the facility located within a delineated flood plain (*100 year flood*)?  Yes  No

Any part of the facility located within designated shoreland?  Yes  No

Any part of the facility within 300 feet of a known sinkhole?  Yes  No

## Facility operations information *(indicate components that are currently part of your livestock or poultry operation)*

Animals on pasture for part of the year  Yes  No

Open lots (dirt, concrete, other) that are designed as animal holding areas  Yes  No

Buildings that are designed for animal confinement or as animal holding areas  Yes  No

If yes to either above, what is the shortest distance from an animal holding area to a well? *(including unused or unsealed wells)* \_\_\_\_\_ feet

A liquid manure storage structure  Yes  No

A manure stockpile (solid manure storage area)  Yes  No

If yes to either above, what is the shortest distance from a manure storage area to a well? *(including unused or unsealed wells)* \_\_\_\_\_ feet

If you closed a liquid manure storage area or permanent manure stockpile since your last registration, complete the following:

Date closed: \_\_\_\_\_  Liquid storage  Solid storage Date closed: \_\_\_\_\_  Liquid storage  Solid storage

**Number of animals at the facility** Calculate the animal units in column D by multiplying column C by column B.

A	B	C	D
Animal type	Animal unit (AU) factor	Maximum number (head) maintained at anytime in past 5 years	Animal Units (B x C)
Dairy – mature cow ( <i>milked or dry</i> ) over 1,000 lbs.	1.4		
Dairy – mature cow ( <i>milked or dry</i> ) under 1,000 lbs.	1.0		
Dairy – heifer	0.7		
Dairy – calf	0.2		
Beef – slaughter steer or stock cow	1.0		
Beef – feeder cattle ( <i>stocker or backgrounding</i> ) or heifer	0.7		
Beef – cow and calf pair	1.2		
Beef – calf	0.2		
Veal Calf	0.2		
Bulls or Oxen	2.0		
Swine – over 300 pounds	0.4		
Swine – between 55 and 300 pounds	0.3		
Swine – under 55 pounds ( <i>and separated from sow</i> )	0.05		
Horse	1.0		
Mini Horses, Ponies	0.4		
Sheep or lamb	0.1		
Goats	0.15		
Goats-small	0.075		
Chickens – all sizes with liquid manure system	0.033		
Chickens – 5 lbs. and over – dry manure system	0.005		
Chickens – under 5 lbs. – dry manure system	0.003		
Chickens – layers 5 lbs. and over – dry manure system	0.005		
Chickens – layers under 5 lbs. – dry manure system	0.003		
Turkeys – over 5 lbs.	0.018		
Turkeys – under 5 lbs.	0.005		
Ducks – dry manure system	0.01		
Ducks – liquid manure system	0.01		
Elk	0.7		
Emus or Ostrich	0.15		
Fowl (pheasants, pigeons, partridges, guineas, and others)	0.003		
Foxes	0.05		
Mink	0.002		
Rabbits	0.005		
<input type="checkbox"/> Alpacas, <input type="checkbox"/> Deer ( <i>pick one</i> )	0.15		
<input type="checkbox"/> Llamas, <input type="checkbox"/> Reindeer, <input type="checkbox"/> Caribou ( <i>pick one</i> )	0.3		
<input type="checkbox"/> Donkeys, <input type="checkbox"/> Mules, <input type="checkbox"/> Camels ( <i>pick one</i> )	1		
<input type="checkbox"/> Bison, <input type="checkbox"/> Buffalo, <input type="checkbox"/> Yak ( <i>pick one</i> )	1		
<input type="checkbox"/> Bison calf, <input type="checkbox"/> Buffalo calf ( <i>pick one</i> )	0.2		
<input type="checkbox"/> Peacocks, <input type="checkbox"/> Geese ( <i>pick one</i> )	0.01		
		<b>Total AU</b>	

**Signature** (person completing the form) **and Submittal**

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_