



Job Title:	Social Worker/Case Manager
Business Specification:	Collaborative Coordinator/Juvenile Justice Social Worker/Case Manager
Department:	Health and Human Services
Last Reviewed:	12/2024

Position Summary

The primary purpose of this position is to provide and coordinate intervention and support services to children at risk of placement and families in crisis or with family discord while adhering to the mission of Morrison County Social Services. Duties include, but are not limited to, determining eligibility, assessment of strengths and needs, identifying, planning, arranging, coordinating, and monitoring services all in accordance with applicable Rule, Statute, any other federal or state regulations and Agency policy. Provide case management services for children that are at risk of placement and their families; provide intervention and support services which include group and individual meetings for children and families in crisis or with family discord. Requires working two or more evenings a week in the facilitation of groups. Coordinate the interagency teams of Morrison County (Early Childhood, CTIC, and Community Mental Health), coordinate the Local County Time Study (LCTS), and support community parenting resources for Morrison County. This position will also provide General Child welfare Services including Child Welfare Assessments, Parent Support Outreach, general back-up intake and emergency including protective service needs for children.

Position Specific Responsibilities

- Facilitates Juvenile Justice youth groups including development of curriculum, tracking, and coordination. Requires working two or more evenings a week in the facilitation of groups.
- Coordinate the interagency teams of Morrison County (Early Childhood, CTIC, and Community Mental Health), coordinate the Local County Time Study (LCTS), and support community parenting resources for Morrison County.
- Facilitates Professional group meetings, tracks projects, completes reports for the state and county.
- Facilitator for committees and task forces established by MCICC.
- Maintains community level provider and resource information.
- Perform Administrative Duties for MCICC.
- Serves as a Liaison among community collaboratives and non-profit groups.

This is an addendum to a primary job description and the responsibilities listed are in addition to primary job responsibilities. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The Board of Commissioners, County Administrator and/or the Department Head retains the discretion to add duties or change the duties of this position at any time.

Morrison County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee Name: _____

Employee Signature: _____ Date: _____