

**BUH TOWNSHIP POLICY GOVERNING  
INSTALLATION OF DRIVEWAYS AND ROAD APPROACH CULVERTS**

**Whereas**, a policy on extending exiting driveways was passed on February 4, 1998, and

**Whereas**, a policy for new driveways was passed on December 2, 1998, and

**Whereas**, it was deemed necessary by the Supervisors of Buh Township to have consistency with Morrison County guidelines for driveways and culverts;

Now, therefore, be it resolved, that the Town Board of Buh Township in Morrison County, Minnesota, hereby adopts the following policy regarding the installation of and modifications of all driveways and culverts.

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- I. This policy supersedes all previous policies regarding driveways and culverts in Buh Township.
  - II. This policy coincides with the current (as of June 2023) policies enforced by Morrison County.
  - III. Buh Township will repair and/or replace culverts damaged due to normal wear and tear.
    - a. The Buh Township Supervisors will work with the land owner to determine responsibility if damage is not caused by external, uncontrollable events (ie weather, accidents).
  - IV. The Town Board of Buh Township will not allow a new access to property with current access unless a new parcel is split and titled in new ownership. The new parcel must be without access. An existing parcel may be granted an additional access if environmental constraints restrict use of current access or if there is new construction.
  - V. A permit shall be required for all work and/or modifications performed by the land owner on all new and/or existing township roads.
    - a. The permit is attached to the end of this document.
  - VI. All new driveways require an 18" culvert, unless a modified size is approved by the governing board of Buh Township.
  - VII. A \$200 refundable deposit is required prior to the start of the project. The deposit will be refunded only after passing final inspection by the Buh Township Supervisors.
  - VIII. The applicant will be given 60 days from the date of approval to complete the project.
  - IX. Applicant must make all required locate calls (Gopher State One call {811}) prior to start of project.
  - X. The cost of culvert materials that will provide for access shall be at the expense of the applicant. Size, length and type will be determined by the Buh Township Supervisors.
  - XI. The Buh Township Board shall provide the applicant with the initial and final inspection of the work performed.
  - XII. Applicant must return roadway / property to original completion at end of project.
  - XIII. Failure to comply will result in any / all of the following:
    - a. Removal of the gravel / culvert at the expense of the resident (assessment to taxes).
    - b. Correct installation of gravel / culvert at the expense of the resident (assessment to taxes).
    - c. Assessment to taxes for repairs done by township to meet required specifications.

- XIV. Culverts installed without approval will result in the land owner being held responsible for any future repairs / replacement due to damage caused by normal wear and tear that would have been approved by Buh Township.

**Amended the 10<sup>th</sup> day of January, 2024**

**Amended the 11<sup>th</sup> day of September, 2024**

BY THE BOARD

_____	Board Chairman, <u>Tim Middendorf</u>
SIGNATURE	PRINTED NAME

_____	Board Clerk, <u>Alicia Cebulla</u>
SIGNATURE	PRINTED NAME

## BUH TOWNSHIP ACCESS SPECIFICATIONS

- I. Place a stake with a flag in the bottom of the ditch where the access will be. The flag needs to be centered where the access will be placed.
- II. Fill material must be of natural, non-organic (clay, sand, gravel). Rocks, boulders, debris, etc. are not allowed.
- III. All new driveways require an 18" culvert, unless a modified size is approved by the governing board of Buh Township.
- IV. Fill material must be brought all the way down to the end of the culvert. (This can be easily done with a hand rake.)
- V. The side slopes of the access must be graded to a 4:1 or gentler slope.
- VI. The side slopes of the access must be uniform. Black dirt must be placed along the side slope and seeded. Some type of erosion control shall be placed on the slopes. The rocks must be picked.
- VII. The surface of the access shall be covered with a two-inch uniform thickness of Class 5 gravel.
- VIII. When work has been completed in accordance with the above specifications contact the Buh Township Supervisors for final inspection.
- IX. Work is to be completed within 60 days of permit issuance.

## BUH TOWNSHIP PERMIT INFORMATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

LOCATION OF WORK TO BE PERFORMED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TYPE OF WORK TO BE PERFORMED: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PROJECTED START DATE: \_\_\_\_\_

PROJECTED COMPLETION DATE (60 DAYS AFTER APPROVAL): \_\_\_\_\_

WHO WILL BE INSTALLING: \_\_\_\_\_